

**Agreement Procedures Committee
Conference Call Minutes
April 1, 2009**

Ron Hester called to order the regular meeting of the APC on April 1, 2009.

Members Present	Members Absent
Ron Hester (ON) Vice Chair	Bill Kron (MS) Chair
Tammy Trinker (IFTA, Inc.)	Lonette Turner (IFTA Inc.)
Pamela Marshall (KY)	Deborah Brown (VA)
Trina Kluever-Pauli (WI)	Andrew Foster (NB), Board Liaison
Deborah Pollizi (OK)	Rena Hussey (VA), Board Liaison
Ghyslaine Lepage (QC)	
Cindy Arnold (NV)	
Debbie Meise (IFTA, Inc.)	
Scott Greenawalt (OK), Board Liaison	
Joy Prenger (MO)	
Dave Bujno (NH)	

Approved Minutes:

The minutes for March 4th, 2009 conference call were approved.

March 19, 2009

APC & LEC Chairs & Vice Chairs had a conference call to keep each committee up to date on the 2009 IFTA Seminar planning. Both committees are committed to working together on the seminar planning. Next call will be in May/09.

April 8, 2009

2009 Ballots (6 ballots proposed) will be available on the website by April 8, 2009

April 10, 2009

Preliminary IFTA Seminar Agenda due to IFTA Inc. – Ron to send to IFTA Inc.

April 22 – 25, 2009

IFTA Committee Report was sent by Bill to Scott who forwarded it to Tammy for the board meeting set for April 22 -25th, 2009

August 10, 2009

The powerpoints and presentations for the IFTA Seminar are due to IFTA Inc. by August 10, 2009

2009 IFTA Managers and Law Enforcement Seminar

Ron Hester went over all the items on the proposed agenda, listed below are the points of discussion.

September 9, 2009

- ❖ Dispute Resolution Process for Wednesday, September 9th is in need of a presenter. Bill has contacted the committee & the committee has confirmed that they will put together a presentation. They will try & find a presenter to attend the seminar & deliver the presentation.

September 10, 2009

- ❖ LEC has an additional topic but at this time they are uncertain if it will be a breakout or a general session topic, a confirmation will be forwarded by LEC to Ron Hester for the dates and topic
- ❖ **Breakout #1** – LEC is preparing a detailed agenda for the visit to the Inspection Station. A request to LEC from Ron Hester was to provide a recap with pictures and documents to present on the final day of the Seminar for the members that did not get an opportunity to visit the Inspection Station. The transportation to the Inspection Stations are still being determined and there will be 2 (two) visits, one in the morning and one in the afternoon.
- ❖ **Breakout #2, 3 & 4** – All presenters lined up and will run 4 (four) times, twice in the morning and twice in the afternoon.

September 11, 2009

- ❖ Tribute to 911 - Waiting on a response from LEC regarding a Military Guard Unit to present Flags and the National Anthem. Tammy has contacted the Board regarding the American/Canadian Flag Pins and are still waiting on a response. Expected response to come after the April Board meeting.
- ❖ LEC will have the Charles Mills Award
- ❖ Annual Report Database will be discussed at the next Conference Call Meeting, Trina (WI), chairman of the sub-committee will provide the results of the meeting
- ❖ Industry Topics is still pending with a response from the assigned committee. Ron to follow up with industry committee on topic & presenter.
- ❖ 10:00 – 10:30 is undetermined pending on LEC's decision on whether the topic is to be a breakout or a general session
- ❖ NAFTA Update – Pending may need to be replaced with another topic, this will be discussed at the next meeting
- ❖ Revocations/Suspensions/Cancellations – Debbie Meise and Cindy Arnold suggested the topic to be in general session, but to provide current definitions that are in the Agreements and State Statutes. Cindy Arnold, Ghyslaine Lepage and possibly Dave Bujno will be the presenters. It was suggested the May IFTA News Issue should have updates and material regarding the topic which could be used in the presentation

Other Topics:

- ❖ Tammy is going to email 2007 and 2008 attendees to request confirmation of attendance for the 2009 IFTA Managers and Law Enforcement Seminar located at the Sheridan Imperial in Durham, N.C.
- ❖ Annual Report Sub-Committee members met after the April 1st Conference Call to discuss the Annual Report assignment. Trina (WI) is the assigned chairman for the sub-committee and will be reporting the results of the meeting at the next APC Conference call.
- ❖ Debbie Meise confirmed the Exemption Database has enough data to move forward to report phase